



We are pleased to serve as your Association Management Company.

Please call us with any HOA related questions including automatic debit forms and architectural applications.



BOARD MEETINGS

Association Board Meetings are typically held the **2nd Thursday** of every month. The next scheduled Board Meetings are as follows:

- January 09
- February 13
- March 12

*Note: General Session begins at **6:30 P.M.** and the meetings are generally held at the Borchard Community Center at 190 Reino Road, Newbury Park, CA 91320.

Please plan on attending if your schedule permits, as homeowner participation is always encouraged.

Please note that Meeting dates and times are subject to change. Please refer to the community website regarding any changes.

WHAT IS A QUORUM AND WHY IS IT IMPORTANT?

A quorum is the minimum number of owners who must be at a meeting before business can be transacted. State law tells us what that minimum number is for our association. It's relatively low, but we still have a tough time getting to it. It's a common problem in many associations. Meetings that don't have a quorum must be adjourned and rescheduled at a later date. This costs the association money and creates more work. And, achieving a quorum at a second meeting—if we couldn't get one the first time—is even harder. So, why bother to try again? Because the board is legally obligated to conduct an annual meeting. It's an important part of conducting association business. During the annual meeting, new board members are elected and the coming year's budget is presented to the homeowners for approval. No quorum—no election, no budget. This means the current directors will have to continue serving until an election can be conducted. It also means that last year's budget will remain in effect until a valid meeting (one with a quorum) can be held to approve a new budget.

WE WANT TO HEAR FROM YOU

Please be sure to contact PMP with any common area maintenance issues that you may see in the community. Homeowners are free to e-mail suggestions directly to the Board of Directors through the community website or contact PMP at customerservice@pmpmanage.com.

NEWSLETTER ADVERTISING

As a reminder, contractors may not put signs in front yards. If they are interested in advertising in the quarterly assessment billing, please contact PMP to reserve space. The Board has approved half page advertising in the assessment billing at the following rates:

- ◆ \$125.00 per year (4 Quarterly Billings)
- ◆ - \$35.00 per individual quarter if you buy two
- ◆ \$40.00 per individual quarter

**100 E. Thousand Oaks Blvd #220
Thousand Oaks, CA 91360
Phone: (805) 642-2400
Fax: (661) 295-1553
Mon.-Fri. 8:00 A.M. – 5:00 P.M.**

E-mail: customerservice@pmpmanage.com

Property Manager: Garrett Guenot
Find us on Facebook and "Like" us Today!
www.facebook.com/pmpmanage

NEIGHBORHOOD WATCH
SIGN UP FOR THE NEW VIRTUAL NEIGHBORHOOD WATCH PROGRAM . GO TO NEXTDOOR.COM AND REGISTER TO BECOME AN ACTIVE MEMBER!



**PAYING YOUR
QUARTERLY ASSESSMENTS
JUST GOT A WHOLE LOT EASIER!!**

PAY ON-LINE:
Visit us on-line at
www.PMPManage.com
and register to pay your
dues on-line.

PAY BY PHONE:
To pay by phone, simply
call
1-866-729-5327
Select Option #2

PHONE NUMBERS

VC Alert: (805) 648-9283

www.readyventuracounty.org

Disaster Information (During Emergency) (805) 465-6650

www.vcemergency.com

Ventura County Public Health Division:(805) 981-5331

www.vchca.org

Animal Care and Control Services: (818)991-0071

www.animalcontrol.co.la.ca.us



ARCHITECTURAL APPLICATION RE-MINDER

**VISIT OAKRIDGE ESTATES
COMMUNITY ASSOCIATION ON
THE WEB!**
www.oakridgenp.org.
Get regular community
updates and view the
quarterly newsletter on-
line! Take advantage of
this wonderful community
tool!

Just a friendly reminder that homeowners are required to submit an architectural application for any proposed improvement to the outside of their property, including windows, doors, roofs, painting and landscaping. When in doubt, complete and submit an architectural application. It's better to be safe than sorry! The Oakridge Estates Community Association has the legal authority to review and approve architectural improvements prior to work commencing as set forth in the Association's binding governing documents. Architectural Applications can be found on the Association's website at www.oakridgenp.org.